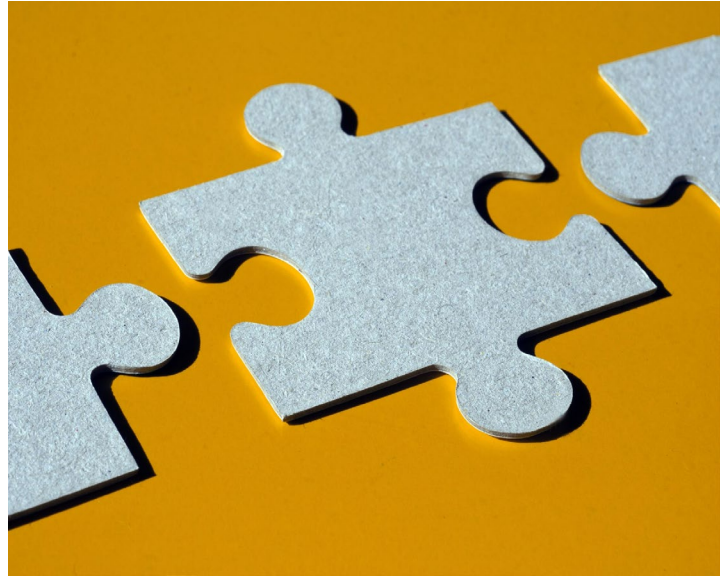




*Bringing People, Numbers, and Technology Together*

# Bookkeeping & Accounting Services



## Removal of Burden, Peace of Mind, and Financial Insight





# Bringing People, Numbers, and Technology Together

## Overview

We tailor our services to your unique business needs as to best serve you and your organization. We aim to give you the peace of mind and time necessary to focus on other operational priorities. Please ask us about our *Other Services*, as we can provide you with an itemized listing of all bookkeeping and accounting functions that are in our offerings.

## Bookkeeping Services

Bookkeeping is an essential part of your organization's accounting process. Recording financial transactions daily can sometimes be quite mundane and time-consuming for some that do not have the staff in place or



time to keep up with these duties. [bizBLISS](#), has a team ready to assist your organization in removing this burden so that you may redirect your staff or time in scaling your business or working on that next strategic project.

- ✓ Accounts Receivable Management
- ✓ Accounts Payable Processing
- ✓ Account Reconciliations
- ✓ Expense Report Processing
- ✓ Payroll Journal Entries
- ✓ Weekly Reports

## Accounting Services

When a company has its transactional data up to date and organized, they put their organization in a lean forward stance of timely and accurate financial data. This data allows any organization to make quick and proactive strategic business decisions. However, upon the creation of these financial statements, they may encounter the need for a high-level analysis or recommendations on cost savings or variables that might influence their financial success. [bizBLISS](#), can assist you and your team in giving you the financial insight that is required to operate efficiently and effectively.



- ✓ Full Balance Sheet Reconciliations
- ✓ Consistent Month-end Closes
- ✓ Financial Statements
- ✓ Audit Support
- ✓ Creation and Streamline of Process
- ✓ Project-based Accounting Needs

